

CIRCULAR NO.18

Dated: 6th September'2017

**The Members of
PAKISTAN TANNERS ASSOCIATION.**

**SUB : NOTICE FOR THE ANNUAL GENERAL BODY MEETING OF PTA
(CENTRAL) TO BE HELD ON FRIDAY, THE 29TH SEPTEMBER'2017 :**

Dear Sirs,

All Members of Pakistan Tanners Association are informed that in accordance with Clauses 40 and 45 of the Memorandum and Articles of Association of Pakistan Tanners Association the **Annual General Meeting** of Pakistan Tanners Association (Central) for the year **2016-2017** will be held on **Friday, the 29th September'2017 at 3:30 P.M.** through Video Conference simultaneously in **PTA-Central Office, Karachi & PTA-Northern Zone Office, Lahore** to transact the following Agenda :

AGENDA

01. To confirm the Minutes of Annual General Body Meeting of PTA (Central) for the year 2015-2016 held on 30th September'2016 at Karachi & Lahore via Video Conference.
02. To consider the Annual Report of the retiring Central Executive Committee of PTA for the year 2016-2017.
03. To adopt the Audited Statements of Accounts of PTA (Central Office) for the year 2016-2017 prepared and duly audited by M/s. S.M. Rehan & Co., Chartered Accountants.
04. To approve appointment of Auditors for the financial year 2017-2018 for their Services and conducting Audit of PTA Central Office.
05. To announce the names of new elected Central Executive Committee Members of PTA for the year 2017-18.
06. Any other business / matter to be discussed with the permission of the Chair.

You are requested to kindly make it convenient to attend the Annual General Body Meeting on the date and at the time as specified above at **LAHORE or KARACHI** as per your convenience and confirm.

Yours faithfully,

For: Pakistan Tanners Association

MUHAMMAD ALI
SECRETARY

- Copy to: 1) Mr. Anjum Zafar, Chairman, PTA (Central).
2) Mr. Aziz Ahmed, Senior Vice Chairman, PTA (Central).
3) Mr. Azam Malik, Vice Chairman, PTA (Central).
4) The Secretaries, PTA (SZ) & PTA (NZ).

